Subject: COLLEGE OF BUSINESS ADVICE REGARDING THE NEW "S" GRADING OPTION

Selected Students;

You are receiving this e-mail because you are a business major who is enrolled in spring semester courses.

The following instructions for choosing (or not choosing) the “Satisfactory “S” Grade Option” are consistent with those that have been sent recently by the Office of The Registrar, but I have inserted several “COB ADVISOR NOTES” that are intended to be helpful as you make your own “S” grade decision. Please review the instructions carefully before taking action on this important issue by the deadline of Wednesday, May 13, 2020, at 5 PM.

As this email is sent only to COB undergraduates, I have edited out all graduate student references.

Mike Bila
Assistant Dean for Student Services
College of Business

SATISFACTORY “S” GRADE OPT-IN PROCESS

1. Beginning April 20, you may request the “S” grade in MyOHIO Student Center. You will see all of your enrolled classes for the spring semester, but checkboxes will be available only for those not on the Exempt course list, where the class end date is greater than or equal to March 23, 2020, and student has not withdrawn from the class.

   **COB ADVISOR NOTE** - All business courses are eligible for the Satisfactory “S” grade. None are on the exempt course list which can be seen at the following URL: https://www.ohio.edu/registrar/exempted-courses

2. The following text is on the page in MyOHIO Student Center above the list of your spring classes.

   In an effort to ensure students' successful, uninterrupted progress toward degree completion, you may elect to receive a Satisfactory (S) grade in lieu of a grade A through C-. The deadline to elect this option is **Wednesday, May 13, 2020, at 5 PM**. Your faculty member will not know who has elected the S grade. All requests for S grades will be reviewed by your college student services office and you will be contacted if there is a concern with your request. There is a short list of courses for which the S/NC grades are not available due to accreditation reasons.
Please be aware of the following:

- Once an S grade is elected it may not be changed.
- S grades will not impact your grade point average (GPA).
- S grades will count toward your hours earned and will fulfill requirements toward your degree regardless of minimum grade required.
- S grades will fulfill course requisites even when a minimum grade is required.
- Undergraduate courses only: If your final grade is D+, D, or D- it will automatically convert to S unless it is on the exempted course list.
- If your final grade is a F it will automatically convert to No Credit (NC) unless it is on the exempted course list.
- Your grade will be available in MyOHIO Student Center on May 7, 2020, if you want to review it prior to electing the S grade.

**COB ADVISOR NOTE** – Once an S grade is elected, it cannot be changed, we recommend that it might be a good idea to wait until you know what kind of grade you are likely to get before electing the S option. **Just be sure to meet the May 13 deadline if you intend to choose the S option!**

- **You may not want to elect an S grade** in the following situations:
  - in major courses due to graduate or professional school considerations. Contact your advisor if you have questions about non-letter grade courses and graduate or professional school.
  - in prerequisite courses if you plan to apply for an Early Assurance Program (EAP). Contact your advisor if you have questions about non-letter grade courses and EAPs.
  - if you receive external funding which requires letter grades.
  - in courses if there are admission requirements to the major that require letter grades. Contact your advisor if you have questions about non-letter grade courses and admission to selective majors.
  - if you intend to transfer the course to another college or university. Check with the college or university to see if they will accept non-letter grades.

**COB ADVISOR NOTE** – We have checked with all COB department chairs and received assurance that no business accreditation or licensure requires a specific grade in a particular course.

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